



Nelson Road
Tredomen
Ystrad Mynach
Hengoed CF82 7WF
Tel: 01443 815588
Fax: 01443 864202

Heol Nelson
Tredomen
Ystrad Mynach
Hengoed CF82 7WF
Ffôn: 01443 815588
Facs: 01443 864202

For all enquiries relating to this agenda please contact
Kathryn Wall (Tel. 01443 864245: Email: wallk@caerphilly.gov.uk)

Date: 30th March 2005

Dear Sir/Madam,

A meeting of the **Corporate Health and Safety Committee** will be held at the **Council Offices, Tredomen (Committee Room 1/2)** on **Monday, 4th April 2005 at 10.00 a.m.** to consider the matters contained in the following agenda.

Yours faithfully,

Malgwyn Davies
CHIEF EXECUTIVE

A G E N D A

1. Declarations of Interest.
2. To approve and sign the following minutes:-

Minutes of the Corporate Health and Safety Committee meeting held on 12th January 2005
3. To receive and consider the following reports:-
 - (a) Draft Fire Safety Policy;
 - (b) Health and Safety Audit Procedure;
 - (c) Health and Safety Audits Update;
 - (d) Recent HSE Updates;
 - (e) Health and Safety Budget Allocation;
 - (f) Health and Safety Liaison Officer Group;
 - (g) Draft Lone Working Policy;
 - (h) Accident Statistics;
 - (i) Minutes of the Healthy Workplace Group.

Circulation:

Councillors B.A. Barker, P.J. Bevan, J.O. Evans, G.R. Price, A.J. Pritchard, L.R. Rees and D.T. Wiltshire.

Appropriate Officers

Trade Union Representatives